

# BAINBRIDGE ISLAND FIRE DEPARTMENT

## BOARD OF COMMISSIONERS

### Meeting Minutes

June 23, 2022

Chair Scott Isenman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Jay Rosenberg and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Chief Jared Moravec; and Finance Manager Ed Kaufman. Commissioners Tim Carey and Andrea Chymiy were excused.

### AGENDA ADDITIONS & DELETIONS

None

### PUBLIC COMMENT

None

### FIRE CHIEF'S REPORT

- Cascadia Rising Exercise briefing: DC Moravec provided a summary of the recent, three-day Cascadia Rising Exercise that was held with public agencies throughout Puget Sound. The exercise, focusing on a major earthquake event, included EOC simulations, flotilla drills and deployment of the disaster hubs on Bainbridge Island.
- COVID-19 Vaccination Clinic update: DC Moravec briefed the Board on upcoming vaccination clinics to be held for ages six months to five years old on July 9<sup>th</sup>, August 6<sup>th</sup> and October 1<sup>st</sup>.
- Medic One update: DC Moravec informed the Board that although BIFD was not able to secure a spot in the upcoming Medic One paramedic training class, BIFD is first in line should a slot become available this summer.
- Fire Prevention Technician update: Chief Teran informed the Board that the Department had received four applications for the Fire Prevention Technician position. Two of those applicants have advanced in the hiring process and the Department hopes to make a conditional offer next week.
- Administrative Staffing Plan update: Chief Teran informed the Board that due to Commissioner availability, the workshop for the Admin Plan will be scheduled for late September or early October.
- Station(s) project update: Finance Manager Kaufman provide a status update of various Department capital projects.
- Commissioner photo selection: The Commissioners selected preferred group photos for both the website and for station displays. They also chose which individual photo they would like displayed on the Commissioner page of the website. Commissioner Carey and Chymiy will be given the opportunity to choose their own photo later.
- July 14<sup>th</sup> BOC meeting: Due to scheduling conflicts, the July 14<sup>th</sup> BOC meeting will be cancelled.
- Kitsap 911 Radio Committee kickoff meeting: Chief Teran briefed the Board on the countywide radio project kickoff meeting held on June 21<sup>st</sup>. This is an advisory committee for this project. Final decisions will be made by the Strategic Advisory Board (SAB).

**Emerging Issues:**

- St. Michael's information: Chief Teran informed the Board that St. Michael's Hospital intends to open an urgent care center in Bremerton.
- Mental health program planning: Chief Teran informed the Board that to meet the strategic goal of developing a program to address mental health for Department members, a group of stakeholders within the Department has been established. A plan for the Department is anticipated in 2023.
- Joint Management Group (JMG) discussion: Chief Teran briefed the Board on recent discussions about including BIFD, NKF&R and Poulsbo Fire in the Joint Management Group with CKF&R, SKF&R and Bremerton Fire.

**GOOD OF THE ORDER**

Commissioner Rosenberg noted the upcoming KCFCA picnic on July 16.

Commissioner Rosenberg inquired about the fireworks hotline that COBI is establishing for the July 4<sup>th</sup> weekend.

**CONSENT AGENDA**

(Vouchers totaling \$190,384.80, Meeting Minutes 6/9/22) Commissioner von Ibsch moved to approve the Consent Agenda as presented. Commissioner Rosenberg seconded the motion and the motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 5:10 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

July 28, 2022